



BYLAWS

PENNSYLVANIA CHAPTER NATIONAL WILD TURKEY FEDERATION

ADOPTED JULY 30, 1989





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NATIONAL WILD TURKEY FEDERATION**

ADOPTED JULY 30, 1989
Amended June 6, 1992
Amended June 5, 1993
Amended March 20, 1994
Amended October 12, 1996
Amended June 5, 1999
Amended August 5, 2006
Amended January 9, 2011

**ARTICLE I
NAME**

The name of this organization shall be the **Pennsylvania Chapter of the National Wild Turkey Federation, Inc.**

Hereinafter, these Bylaws shall refer to the Pennsylvania Chapter as the "Chapter," and the National Wild Turkey Federation, Inc., as the "Federation."

**ARTICLE II
GOALS AND PURPOSES**

Section 1 – GOALS

The goals of this Chapter are:

- (a) To promote public awareness of, and support for, the conservation and wise management of the American wild turkey;
- (b) To initiate programs to protect and improve habitat and to increase the number and distribution of the wild turkey.

Section 2 – PURPOSES





The purposes of this Chapter are:

- (a) To establish, maintain, and promote public interest in the management, protection and restoration of the wild turkey;
- (b) To develop, preserve, restore and maintain wild turkey habitat and populations;
- (c) To establish and improve educational methods and materials for promoting enlightened understanding of the wild turkey as a game bird;
- (d) To give and promote lectures on wild turkey hunter safety and ethics education;
- (e) To cooperate with the Federation in supporting the Federation's basic objectives and programs;
- (f) To support compliance with and strict enforcement of all laws and regulations relating to wildlife and other environmental natural resources, including laws pertaining to shooting hours, game bag limits and poaching;
- (g) To do all other things necessary and proper in furtherance of these stated goals and purposes, and consistent with the exclusively educational and nonprofit nature of the Federation and this Chapter.

ARTICLE III LIMITATIONS OF POWER

This Chapter is an unincorporated division of the Federation and has no separate legal existence. This Chapter recognizes that, as a division of the Federation, it is required to conduct its affairs in accordance with the federal laws and regulations governing organizations exempt from federal taxation under Section 501 (c) (3) of the Internal Revenue Code of 1986, as amended. Specifically, this Chapter shall restrict its activities as follows:

- (a) The Chapter shall operate, not for profit, but exclusively for charitable, scientific and educational purposes as defined within Section 501 (c) (3) of the United States Internal Revenue Service Code.





- (b) The Chapter shall neither have nor exercise any power, nor shall it directly or indirectly engage in any activity that would prevent it from obtaining exemption from federal taxation as a corporation described in the Internal Revenue Code or cause it to lose such exempt status.
- (c) The Chapter shall not be operated for the purpose of carrying on a trade or business for profit; nor shall the Chapter engage in any activities that are unlawful under applicable federal, state and local laws.
- (d) The Chapter shall not engage in any prohibited transactions as described in the Internal Revenue Code, shall not accumulate income, invest income or divert income in any manner which endangers its exempt status, and shall not engage in any other activity which will result in the denial or loss of its exempt status.
- (e) No part of the net earnings or assets of this Chapter shall inure to the benefit of any director, officer, member of the Chapter or other private individual.
- (f) The Chapter shall not participate or intervene in any political campaign on behalf of any candidate for public office. The carrying on of propaganda or otherwise attempting to influence legislation shall be limited to the extent permitted under the Internal Revenue Code and the regulations of the Internal Revenue Service, applicable to organizations enjoying the tax exempt status.
- (g) The activities of this Chapter shall not conflict with the policies and activities of the Federation and its Constitution and Bylaws, or violate any law. The financial affairs and assets of this Chapter shall be coordinated with those of the Federation as set forth within Article XII of these Bylaws. Otherwise, this Chapter shall have all the powers necessary and convenient to carry out its goals and purposes.

ARTICLE IV MEMBERSHIP

Section 1 – MEMBERSHIP QUALIFICATIONS

The Chapter membership shall consist of anyone who files for membership with the Federation and resides in Pennsylvania. Any person desiring to become a member of this Chapter, while residing outside the boundaries of Pennsylvania, shall make written notice thereof to the Federation.

All members of this Chapter must be members of the Federation. The Chapter may not charge dues for an individual to become or continue to be a member of this Chapter. The only dues required of members shall be those payable to the Federation.





All other qualifications, membership categories, dues of various membership categories and selection processes for Chapter and Federation membership shall be determined by the Federation.

Section 2 – NON-DISCRIMINATION

This Chapter shall not discriminate in any manner against any person by reason of race, color, sex, national origin, handicap, or religious or political affiliation.

The Chapter shall take a positive approach to assuring each individual equal opportunity for membership and election within the Chapter.

ARTICLE V MANAGEMENT

The Chapter shall have a Board of Directors (hereinafter referred to as the “Board”) and Chapter Officers (hereinafter referred to as “officers”).

The Chapter’s affairs shall be governed by the Board, except as otherwise provided by stature of the Bylaws of this Chapter. The Board shall be comprised of Officers and members of this Chapter. The Board shall have no fewer than nine (9) or more than twenty-one (21) members.

The officers of the Chapter shall be a Chairman of the Board, a President, a Vice-President, a Secretary, a Treasurer and such other Officers, if any, as the Board may elect when deemed necessary and convenient.

The Chapter shall have an Executive Committee. The Executive Committee shall operate under the direction of the Board, except as otherwise provided by statute or the Bylaws of this Chapter.

No person currently serving on the Federation’s staff or the Federation’s Board may be an Officer or a Board member of this Chapter. All Officers and Board members must be at least eighteen (18) years of age, and must be members of the Federation and of this Chapter during their entire terms of office.

ARTICLE VI





OFFICERS

Section 1 – ELECTION AND TERM

The Officers shall be selected from the seated members of the Board by an election. This election shall be by a simple majority vote of a quorum of the Board, which is present-in-person at the Annual Meeting, held in January at the Rendezvous, and shall include mail-in votes. Nominations for Officer seats may be made by any member of the Board. Only seated members of the Board are eligible to make nominations and to vote for Officers.

Officers shall serve a term of one year, except as otherwise provided within this Section 1. The Chairman of the Board, the President and the Vice President shall not serve more than two consecutive terms. The Secretary, Treasurer or other Officers, if any, shall have no maximum term specified, provided each Officer is duly nominated and elected. The term of office for each Officer shall commence at the close of the annual **meeting** at which they are elected, and shall continue until the close of the next annual **meeting**. No one person may hold more than one Officer seat at any one time.

Section 2 – REPORTING ELECTION RESULTS

It is the responsibility of the incoming Chapter President to provide the Federation with a written listing of all Chapter Officers, their mailing address, **their email address**, their phone number (day and evening, if possible) and the date the newly elected Officers are to be seated.

The Federation shall not distribute any funds to any Chapter, or on behalf of any Chapter, which has not properly reported its Officers to the Federation.

Section 3 – Vacancies

If the office of President is vacated, the Vice President shall assume the office for the remainder of the unexpired term. All other vacancies of the Board and Officers shall be filled for the remainder of the unexpired term by majority action of the Board present in-person at a Board meeting. Nominations for all such vacancies may be made by any member of the Board.

Section 4 – RESIGNATIONS

Any Board member or Officer may resign from office, at any time, by delivering a written notice of resignation to the President or Secretary of this Chapter.





Section 5 – REMOVAL FROM OFFICE

Any member of the Board or Officer may be removed from office by a vote of not less than two-thirds (2/3) of the entire Board. Before the Board votes on removing a Board member or Officer, that individual shall have the right to address the Board at a scheduled meeting for a reasonable amount of time. Notice for such a meeting must be mailed, first class postage paid **or emailed**, to all Board members and Officers. This notice shall be mailed **or emailed** to their address of record no less than fourteen (14) days before the scheduled meeting.

Section 6 – RESPONSIBILITIES OF OFFICERS

- (a) Chairman of the Board – The Chairman of the Board shall preside at all meetings of the entire Board, shall keep the Board fully informed, shall freely consult with them concerning the affairs of the Chapter, and shall have such other powers and duties, consistent with the Bylaws of this Chapter, as may be assigned to the Chairman by the Board.
- (b) President – The President shall preside at Executive Committee meetings, at general membership meetings, and at Board meetings in the absence of the Chairman of the Board. The President shall be the chief officer of the Chapter, and shall have general supervision over the affairs of the Chapter.

The President shall have the responsibility of appointing the chairmen and, if necessary, the members of Standing Committees who are not specifically appointed or specified by the Chapter Bylaws, and establishing and appointing the chairmen and members of special committees, boards, councils and task forces. The President shall have the responsibility of appointing subcommittees of the Executive Committee as deemed necessary and convenient.

The President shall be responsible for keeping the other Officers, the Federation staff and the general membership of the Chapter fully informed concerning the affairs of the Chapter. The President shall have other powers and duties, consistent with these Bylaws, as may be assigned to the President by the Board.

- (c) Vice President – The Vice President shall have powers and duties as may be assigned by the Board. In the absence of the President, the Vice President shall perform the duties of the President.
- (d) Secretary – The Secretary shall act as such at all meetings of the Chapter, and shall be responsible for recording and maintaining the minutes of all meetings of the Board. The Secretary shall maintain the roll of members of the Chapter, Officers and Board members, and shall attend to giving and serving all notices related





thereto. The Secretary shall have custody of the Chapter seal, and shall affix the same to all instruments requiring it when authorized by the Board, Executive Committee or President, and shall attest the same. The Secretary shall perform all the duties customarily incident to the office of Secretary, and shall perform such other duties as shall be assigned by the Board.

The Secretary may delegate the functions and duties of office to assigned Chapter members, but shall oversee the functions and duties and retain responsibility for them.

The Board may designate an Assistant Secretary, responsible to the Secretary, who acts on behalf of the Secretary in the event the Secretary is unavailable, provides other assistance to the Secretary as called upon, and performs such other duties as may be imposed by the Board.

- (e) Treasurer – The Treasurer shall have custody of all funds and securities of the Chapter. The Treasurer shall keep, or cause to be kept, full and accurate accounts of all receipts and disbursements of the Chapter. The Treasurer shall deposit all monies and other valuables of the Chapter in the name and to the credit of the Chapter, in such banks and depositories as the Board may designate.

Whenever required by the Board, the Treasurer shall render a statement of the treasury books and accounts to any Board member of this Chapter. The Treasurer shall perform all duties customarily incident to the office of Treasurer, subject to control of the Board and Executive Committee. The Treasurer shall serve as Chairman of the Finance Committee.

The Treasurer may delegate the functions and duties of office to assigned Chapter members, but shall oversee the functions and duties and retain responsibility for them.

The Board may designate an Assistant Treasurer, responsible to the Treasurer, who acts on behalf of the Treasurer in the event the Treasurer is unavailable, provides other assistance to the Treasurer as called upon, and performs such other duties as may be imposed by the Board.

ARTICLE VII CHAPTER BOARD

Section 1 – QUALIFICATIONS

All members of the Board must be nominated and elected in accordance with the procedures set forth within this Article VII. There shall be no ex-officio or non-elective appointments to the Board (for example, automatically appointing past Chapter





Presidents).

All Board members must attend, from annual rendezvous to annual rendezvous, at least three (3) of the five (5) scheduled meetings, to include the annual meeting. Failure to attend at least three (3) scheduled meetings, without good reason, will require Board action, which may result in disqualification for reelection as determined by a majority vote of the Board during a Board meeting.

All Board members must serve on an Appointed or Standing Committee during their term in office. Failure to serve on a committee shall result in disqualification for reelection.

Section 2 – NOMINATING COMMITTEE

This Chapter shall have a Nominating Committee, which shall be responsible for selecting candidates for open seats on the Board. During the August Board meeting, the Nominating Committee shall submit, to the Board, one qualified candidate for each open seat on the Board.

Additional nominations for Board seats may be made by Local Chapters, as provided for within Section 4 of this Article VII, or by any seated Board member.

Section 3 – NOMINATION AND ELECTION QUALIFICATION

Notification of the procedures by which Local Chapters may nominate candidates for the Chapter Board shall be included with the June Minutes each year, as specified within Section 4 of this Article VII. This notification shall be sent to each Local Chapter President by the Chapter Secretary prior to the August Board meeting of this Chapter.

The Nominating Committee shall send written notification of the Board election to each member of this Chapter, postmarked not less than thirty (30) days prior to the scheduled election **or inclusion in the fall issue of Turkey Talk**. This notification must include an official ballot, listing the names of the candidates and election procedures, as specified within Section 4 of this Article VII.

Section 4 – ELECTION OF THE BOARD

At each annual meeting of the Chapter, the Board shall name a specified number of open seats on the Board, which reflects one-third (1/3) of the total number of seated Board members, to serve a three (3) year term. The term of office will commence at the close of the annual rendezvous at which they are elected, and shall continue until the close of the third (3rd) succeeding annual rendezvous of the Chapter.





Local Chapter Nomination : On or before August 1, each local chapter may submit, in writing to the Nominating Committee, the name of the one candidate for nomination to the Chapter Board. This written nomination must be signed by no fewer than fifteen (15) members of the local chapter, and should include the resume of their nominee which outlines the nominee's background, qualifications and contributions to the wild turkey on the state and local levels.

If the total number of nominees to the Board equals the number of Board seats to be filled, then those nominees shall be seated on the Board, without an election. If the total number of nominees to the Board exceeds the number of Board seats to be filled, then there shall be an election by the membership of this Chapter, conducted according to the procedures set forth within this Section 4.

If such an election becomes necessary, the Nominating Committee shall list all candidates properly nominated. This list shall be in the form of an official ballot; and this ballot shall be sent to each member of this Chapter **or inclusion in the fall issue of Turkey Talk** . All members of this Chapter, except JAKES, shall be entitled to vote once with the official ballot. Any copies or reproductions of the official ballot shall be void.

Of the total number of Board seats to be filled, the Chapter membership shall vote for two-thirds (2/3) of the available Board seats to be filled. The Chapter Board shall have the option of appointing the remaining one-third (1/3) of the available Board seats to be filled. These fractions shall be converted to whole numbers and specified as such on the official ballot.

No ballot shall be tabulated which contains more votes than the total number of Board seats specified for membership votes. Ballots containing fewer votes than the total number of seats shall be counted. Notice of the number of Board seats to be filled by membership voting must appear plainly on all ballots.

All ballots shall be returned to a member of the Nominating Committee as specified on the official ballot. Voting members must mark **BALLOT** on the outside mailing envelopes used for ballots. All ballots must be mailed to the designated member of the Nomination Committee not later than December 15. Ballots received, which are postmarked later than December 15, shall not be included in the vote totals. The Nominating Committee, in its sole discretion, shall select the winner(s) from among those tied.

In the initial year of this election procedure, the entire Board will be entered as candidates in the election process, upon review and nomination by the Nominating Committee. Of those candidates properly elected, one-third (1/3) of the total number of Board members will be seated to serve a three (3) year term, one-third (1/3) of the total number will be seated for a two (2) year term, and one-third (1/3) will be seated for a one (1) year term, based upon the





order of total votes cast for each candidate, and under the direction of the Nominating Committee.

Section 5 – HONORARY BOARD MEMBERS

Members of the Chapter who have rendered noteworthy and/or distinguished service may be recognized as honorary members of the Board. Honorary Board members shall be elected by a 3/4 vote of the seated Board. Honorary Board members shall not be voting members of the Board. Honorary Board members shall not be disqualified from holding any national, state or local chapter office or from holding a seat on the Federation Board.

ARTICLE VIII MEETINGS

Section 1 – ANNUAL MEETING

The annual meeting of the Board, for the transaction of such business as may properly come before it, shall be called not less than thirty (30) days prior to the meeting, by sending written notice of the time and place of such meeting to each Board member at their address of record **or email address**. It shall be the responsibility of each Board member to furnish the Chapter Secretary with their mailing address **and email address** of record.

The annual meeting of the Chapter membership, for the transaction of such matters as may properly come before such meeting, shall be held each year either immediately before, during, or immediately after the time in which the Chapter's annual rendezvous is held. Written notice of the time and place of the annual membership meeting shall be sent to each member of this Chapter **or included in the fall issue of Turkey Talk**.

The Board shall present at each meeting of the Chapter membership such reports as, at the time, may be required by state or federal statutes and the regulations of the Internal Revenue Service applicable to organizations enjoying the tax exempt status.

Section 2 – BOARD MEETINGS

The Board shall meet and conduct business at least four (4) times each fiscal year. Meetings of the Board may be called at a time and place approved by the Board or the Executive Committee. Notice of the time and place for Board meetings shall be sent by first class, postage paid, to each board member at their address of record, postmarked no less than thirty (30) days prior to the date set for such meetings **or included in the January board meeting minutes for the calendar year**. No Board meeting shall be held unless all Board members have been properly notified of such.

Section 3 – SPECIAL MEETINGS





Special meetings of the Board may also be called by the Chairman thereof or any ten (10) Board members, who shall give written demand thereof to the Secretary. Such special meetings shall be held only for the purpose or purposes specified in the notice of the meeting. Notice of the time and place of special meetings of the Board shall be sent by **either email or** first class mail, postage paid, to each Board member at their address of record, postmarked **or sent** not less than ten (10) days prior to the meeting date.

Section 4 – Quorum

At any meeting of the Board in which one-half (1/2) of the total number of seated Board members is present-in-person shall be necessary and sufficient to constitute a quorum. A quorum of the Board is necessary for the Board to take official action.

At any meeting of the Chapter membership, voting members present-in-person shall be countable in constituting a quorum for the transaction of business. At any meeting of the Chapter membership, each Chapter member which is present-in-person, except JAKES, shall be entitled to cast one vote on any and all matters which shall properly come up for vote before such meeting. This section does not entitle the Chapter membership to elect Officers to the Chapter, which shall be reserved to the Board.

Section 5 – Format of Meetings

All Chapter meetings shall be governed by the rules contained in Robert's Rules of Order in all cases to which they are applicable, and in which they are not inconsistent with the Bylaws of this Chapter, and whereas the Chapter Bylaws violate or are in conflict with the Constitution of the Federation, the Federation's Constitution will supersede the Chapter's Bylaws, and will serve as the governing body of the Chapter in those areas of conflict and/or violation.

Section 6 – Action by Phone or Email

Executive, Standing or Appointed Committee Chairmen, when deemed necessary, may accept votes over the phone **or via email** from committee members on all matters properly brought before such committee(s). Each committee chairman must maintain a written record of the voting date, matter or matters voted upon, and how each committee member cast their vote. Upon request, this information shall be reported to the Board as such by the committee chairman.

Section 7 – Action by Written Consent or Email





Any action required or permitted to be taken by the Board may be taken without a meeting, if all Board members shall individually or collectively consent in writing **or via email** to such action. Such written consent(s) shall be filed with the Minutes of the proceedings of the Board. Such action, by written consent **or email**, shall have the same force and effect as though voted upon by a majority of the Board at a regular or special meeting of the Board.

ARTICLE IX COMMITTEES

Section 1 – EXECUTIVE COMMITTEE

The Executive Committee shall be comprised of the Chairman of the Board, Chapter Officers and **up to three** other Board members. Nomination and an election of the **three** other Board members, who shall serve on the Executive Committee, shall be conducted by the Board at the January Board meeting. Executive Committee members shall serve on the committee as long as they are duly nominated and elected. The Chapter President shall serve as Chairman of the Executive Committee.

The Executive Committee shall act through the Chapter President, and on behalf of the Board, to conduct the business and affairs of the Chapter between meetings of the Board. The Executive Committee shall carry out the directives of the Board, recommend policy changes, and approve the annual operating budget.

Between meetings of the Board, the Executive Committee shall specifically have the power, in the event that actual revenues are less than those projected in the annual budget, to make appropriate adjustments in expenditures.

The Executive Committee shall have all the authority of the Board, except as to the following matters, all of which shall be reserved to the Board:

- a) The submission to members of the Federation any action requiring member's approval under state or federal nonprofit corporation laws;
- b) The filling of vacancies and otherwise electing Officers or member of the Board;
- c) The amendment or repeal of these Bylaws, or the adoption of new Bylaws, or;
- d) The amendment or repeal of resolutions of the Board which shall not be so amendable or repealable.





The Executive Committee shall meet at such dates and places to be selected by the Chairman of the Executive Committee. Notice of the time and place of such meetings shall be given to each committee member; and, whereas a special meeting of the Executive Committee is called, notice shall be given to each committee member not less than ten (10) days prior to the date set for such meeting.

Transaction of business by the Executive Committee shall require the presence of not less than four (4) committee members, one of whom shall be either the Chapter President or the Chairman of the Board.

Section 2 – Standing Committees

All Standing Committee members shall be Officers or Board members, unless otherwise specified by the Board. Standing Committee members shall serve a one (1) year term, commencing at the June Board meeting at which they are selected. The Chapter President shall, during the June Board meeting, appoint or oversee the appointment of members to serve on the following Standing Committees:

1. Finance Committee
2. Nominating Committee
3. Awards Committee
4. Bylaws Committee
5. Hunting Heritage Super Fund Committee
6. Legislative Committee
7. Publications Committee/Turkey Talk
8. **PR/Advertising/Communications Committee**
9. Wild Turkey Management
10. Special Committees

Subsection 1 – Finance Committee

The Finance Committee shall recommend rules and regulations for operation of the Chapter treasury, approve programs of the treasurer for deposit of Chapter funds, review with independent auditors the annual financial statement, review periodically financial statements, and report annually to the Board on the fiscal position of the Chapter. The Finance Committee shall submit the budget of the Board for approval by the Executive Committee.

The Finance Committee shall be comprised of the Treasurer, who shall serve as Chairman of the Finance Committee, and two (2) or more members whom shall be appointed by the Chapter President.





The Finance Committee shall meet not less than once (1) annually at a time and place selected by the Treasurer. Each year, at the annual meeting of the Chapter, the Finance Committee shall report to the Board on the financial status of the Chapter.

Subsection 2 – Nominating Committee

The Nominating Committee shall identify and recommend qualified members of the Chapter to serve as Board members, and shall place members in nomination before the Board. The Nominating Committee shall obtain such information about nominees as designated in these Bylaws, or as deemed appropriate by the Board; shall conduct inquiry as to the capability and fitness of nominees; and shall obtain consent of nominees to serve in their elected capacity.

During the August Board meeting, the Nominating Committee shall submit to the Board, for approval, the name of one nominee for each available seat on the Board, in accordance with Article VII of these Bylaws.

During the January Board meeting, the Nominating Committee shall submit to the Board, for approval, a list of nominees to serve as Officers of the Chapter. The Board, by simple majority vote of a quorum present-in-person at the annual meeting, may accept or reject each of the nominees submitted by the Nominating Committee to serve as Officers of the Chapter. The Board shall also have the authority to nominate and elect Officers of the Chapter by a simple majority vote of a quorum present-in-person at the annual meeting.

The Nominating Committee shall be comprised of the Chairman of the Board, who shall serve as Chairman of the Nominating Committee, the Chapter President, and three (3) or more other Board members, who shall be appointed by the Board.

Subsection 3 – Awards Committee

The Awards Committee shall be responsible for the awards program, and all things related thereto. The Awards Committee shall be responsible for having plaques and certificates prepared for presentation, for compiling a list of those to be presented such awards, and to notify the presenters of such awards.

The Chapter may present such awards as may be approved by the Board, including Honorary Board memberships. All such awards shall be made in the name of the Chapter.

Any award created under the name of the Pennsylvania State Chapter, NWTF must receive majority approval of the quorum of the Board of Directors.

The Awards Committee shall be comprised of three (3) or more members appointed by the Chapter President.





Subsection 4 – Bylaws Committee

The Bylaws Committee shall be responsible for proposing amendments to the Bylaws, and changes thereto which shall be submitted to the Board for approval.

The Bylaws Committee shall be comprised of two (2) or more members appointed by the Chapter President.

Subsection 5 – Hunting Heritage Super Fund Committee

The Hunting Heritage Fund Committee shall be comprised of subcommittees to include the Habitat Committee, the Safety and Education Committee, the Land Acquisition Committee, and any other committee(s) deemed necessary and appropriate by the Board. Each committee, unto itself, shall be responsible for developing, proposing, and submitting projects and programs to the Hunting Heritage Fund Committee for approval of funding.

The Hunting Heritage Fund Committee shall be comprised of those chairmen serving each subcommittee of the Hunting Heritage Fund Committee, and shall include the Chapter President and the Federation Technical Committee Representative(s). All subcommittees herein shall consist of three (3) or more members appointed by the Chapter President.

Subsection 6 – Legislative Committee

The Legislative Committee shall be responsible for keeping the Board fully informed of legislative matters of concern to the Chapter. The Legislative Committee shall seek approval from the Board, before taking action on any and all legislative matters, and shall further be limited in any attempt to influence legislation beyond the extent permitted under the Internal Revenue Code, and the regulation of the Internal Revenue Service, as stated thereof in these Bylaws under Article III.

The Legislative Committee shall be comprised of two (2) or more members appointed by the Chapter President.

Subsection 7 – Publications Committee/Turkey Talk

The Publications Committee shall be responsible for all things relevant to getting the Chapter newsletter to the membership. This committee shall be responsible for publishing the Chapter newsletter two (2) or more times a year, to include in the newsletter all information, notices, announcements, or any other material relevant to the Chapter as deemed necessary by the Board or Executive Committee.





The Publications Committee shall be responsible for maintaining the Chapter's bulk mailing permit, and shall work with various chairmen, as needed, to send information, notices, etc., to the Chapter membership.

The Publications Committee shall be comprised of three (3) or more members appointed by the Chapter President.

Subsection 8 – PR/Advertising/Communications Committee

The Public Relations Committee shall be responsible for bringing favorable public attention to the Chapter, utilizing the news media through new releases, newspapers, magazines, radio, television, or any other news medium deemed necessary by the Board.

The Public Relations Committee shall be comprised of two (2) or more members appointed by the Chapter President.

Subsection 9 – Wild Turkey Management Committee

The Wild Turkey Management Committee shall be responsible for tracking information, regulation changes, and sound scientific wildlife management principles documented in the PGC Management Plan for Wild Turkeys in Pennsylvania and the NWTF North American Wild Turkey Management Plan for Pennsylvania and reporting regularly to the chapter Board of Directors.

The goal, objectives, and strategies are reviewed and reported on as are activities related to wild turkey management, habitat management, turkey hunting safety, information and education, and cooperative partnerships in Pennsylvania. Working with PGC and NWTF wild turkey biologists, the committee will follow, document and suggest adjustments to chapter comments and chapter spending based on wild turkey management plan issues, actions, and changes related to game laws and regulations.

Wild Turkey Management Committee shall be comprised of three (3) or more members appointed by the Chapter President, in addition to PGC and NWTF wild turkey biologists on the NWTF Technical Committee.

Subsection 10 – Special Committees

Special Committees, boards, councils, and task forces may be established and appointed by the Chapter President, and may be comprised of Board members, Officers, Chapter members, and any combination thereof.

ARTICLE X NOTICES, MEETING PLACES AND OFFICIALS





Except where otherwise specified, all notices in these Bylaws, or by the law, shall be in writing, and shall be **emailed or** mailed first class, postage paid, to the person(s) entitled to receive the same at their address of record. Notice may be waived, either before or after the meeting for which it is required, by any person entitled to receive the same.

Chapter members, Board members, and Executive Committee members may hold their meetings within or outside the state of incorporation.

This Chapter shall have the power to have one or more officials within or outside the state of incorporation to keep such books of the Chapter at such places as shall be designated by the Board.

ARTICLE XI FISCAL YEAR

As amended March 20, 1994, the Fiscal Year of the Chapter shall be September 1 to August 31, beginning with September 1, 1994.

ARTICLE XII FINANCIAL MATTERS

Section 1 – Relation of this Chapter to the Federation

This Chapter is an unincorporated division of the Federation, and all Chapter assets, liabilities, and income are ultimately those of the Federation. The Chapter shall conduct its affairs in such a manner that provides full information and accounting to the Federation, and does not expose the Federation to unreasonable liabilities.

Section 2 – Reporting

The Federation files an annual consolidated tax return with the Internal Revenue Service, reporting all financial activity at the national, state, and local levels. Using forms provided by the Federation, the Chapter shall collect annual financial information from each of its local chapters, add to that a report of the financial activities of the Chapter, and transmit all of this information to the Federation in a timely fashion, so the Federation can prepare its federal tax return.

Section 3 – Transactions

This Chapter shall not borrow any funds from any institution or individual. This Chapter shall not commit the Federation to any financial liabilities outside the ordinary course of business, without receiving prior approval by the Federation. This Chapter shall report any major





contributions, bequeaths, or other large donations to the Federation immediately, and shall cooperate with the Federation with regard to the disposition of such donations.

Section 4 – Fundraising and Donations

All monies made from Chapter fundraising events or donations, under the name of the Chapter, shall be transferred to the Chapter Treasurer, and shall include a financial statement thereof.

Section 5 – Reimbursements

Chapter Officers and Board members may be entitled to a reimbursement of expenses incurred for meetings or fundraising events, without Executive Committee approval, providing receipt records are approved by the Chapter Treasurer. Any reimbursements deemed unreasonable by the Treasurer must be approved by the Executive Committee.

Mileage may be refunded, at a rate determined by the Board, and shall be payable through the committee budget requesting the reimbursement, when deemed necessary, and upon approval of the request by the Executive Committee. Officers and Board members shall not be entitled to reimbursement for mileage expenses incurred while traveling to and from Board meetings or the Chapter rendezvous.

Expenses, thereof, may also be reimbursed to the Chapter President for one (1) visit to the Federation headquarters in one year, when deemed necessary by the Board. The Chapter President shall be entitled to receive reimbursement for lodging and registration expenses to attend the Chapter rendezvous, but shall not receive travel expenses for the same.

Telephone and postage expenses shall be payable through the committee budget requesting reimbursement, and shall be payable only after receipts of expenditures thereof are accepted by the Chapter Treasurer.

All other considerations for reimbursement must be approved by the Executive Committee.

Section 6 – Discontinuation of Chapter

Should this Chapter be discontinued, dissolved, or otherwise liquidated, whether voluntary or by operation of the law, all assets, receivables, outstanding liabilities, and other financial records shall be turned over to the Federation immediately.

ARTICLE XIII SANCTIONS

Should this Chapter conduct its activities in a manner that is inconsistent with these Bylaws, the Federation's Articles of Incorporation, or the laws of this state or the United





States, the Federation shall notify the Board of this Chapter, providing specific examples of noncompliance.

Subsequent to such notification, should the noncompliance continue, the Federation may revoke the charter of this Chapter, at any regular or special meeting of the Federation's Board; provided, however, that the President of this Chapter shall have the right to present any objections, and other evidence to the Federation's Board, at a meeting which considers such revocation. Such revocation shall become effective immediately upon a majority vote of the Federation's Board, and the Federation shall provide notice by certified mail, return requested, mailed to the President of this Chapter.

Upon revocation of this Chapter's charter, the Chapter Treasurer shall immediately transfer all financial assets and records to the Federation, in compliance with Article XII, Section 6 of these Bylaws, and the Chapter Secretary shall transfer all other records and information about the Chapter to the Federation.

ARTICLE XIV ORDER OF BUSINESS

The order of business for all Chapter meetings shall be determined by the presiding officer or chairman thereof. This order of business, however, must conform with acceptable procedures of conducting the transaction of such business matters of the Chapter as may properly come before such meeting.

ARTICLE XV AMENDMENTS

These Bylaws may be amended by a two-thirds (2/3) vote of a quorum of the Board present at a meeting in which a copy of the proposed changes are contained in the meeting notice, or by a three-fourths (3/4) vote of the entire Board if no prior notice of the changes is given.

